



JOB DESCRIPTION

WASTEWATER OPERATOR III/IV

TITLE:	Wastewater System Operator III/IV
SALARY:	Hourly Rate (8 step wage schedule) WWTP III \$36.65 – 45.35 per hour
DEPARTMENT:	Public Works
REPORTS TO:	Wastewater Supervisor
BARGAINING UNIT:	TEAMSTERS 58
STATUS:	Non-exempt

GENERAL SUMMARY

Under limited supervision, operate, maintain, and repair the City's Wastewater Treatment Plant (MBR), lift stations, collections lines, and all related equipment to ensure compliance with NPDES permit requirements. Equipment maintenance and repair is a primary duty for this position. Maintain computerized Operation and Maintenance program. In the absence of the Wastewater Supervisor, Operator III may assume the supervisor's essential functions, including report submittals, process control, planning, organizing tasks, and overseeing budgeted expenses. Perform various skilled and semi-skilled operational, maintenance, and repair functions relative to assigned area of responsibility.

All employees are expected to work together collaboratively, adhere to the City's Personnel Policies and Guiding Principles, and deliver a high level of customer service to the public, other agencies, and elected/appointed officials.

ESSENTIAL JOB FUNCTIONS/RESPONSIBILITIES

(The essential functions/primary responsibilities listed are intended only as examples of the type of work performed by this position. The omission of specific statements of duties does not exclude them from this position. Duties and responsibilities are subject to change by the employer and requirements of the job change.)

1. Perform the treatment plant's daily operation and maintenance duties, lift stations, and collection system.

2. Perform daily routine duties such as hose and wash tank walls, screens, pumps, and other related equipment.
3. Accurately records daily operational information like flow totalizer readings, runtime meters, laboratory data, and other necessary details.
4. Collect laboratory samples and analyze collections for process control and NPDES data acquisition according to established procedures. Recognize potential anomalies in results and determine the proper response to address the issue.
5. Interpret laboratory and process control tests and take appropriate action to ensure compliance with established water quality standards and the NPDES permits.
6. Knowledge and understanding of filling out and submitting appropriate paperwork associated with DOE to maintain Wastewater Treatment Plant awards.
7. Train and provide general direction to less experienced wastewater personnel for basic operations and maintenance work.
8. Operate, maintain, and repair mechanical screens, flowmeters, samplers, pumping equipment, level indicators, air compressors, blowers, ultraviolet disinfection units, rotary fan press, biosolids dryer, odor control units, and all other equipment associated with the wastewater treatment plant and collection system.
9. Operate and maintain Wastewater Division equipment, tools, and vehicles safely, efficiently, and effectively.
10. Operate computers and computer software in the operation and data acquisition of the wastewater treatment plant and lift stations.
11. Understand the programming of Adjustable Frequency Drives (AFD), Programmable Logic Controllers (PLC), Supervisory Control and Data Acquisition (SCADA), and other related control equipment.
12. Assess problems in the collection maintenance process and schedule maintenance accordingly; maintain an annual maintenance schedule.
13. Perform various safety-related duties and activities; follow all safety plans and procedures when performing work; maintain awareness of protective gear; and perform all duties per established safety procedures.
14. Conduct tours of the facilities for the public, respond to citizens' complaints, and respond professionally and courteously.
15. Other duties as assigned.

LEVEL OF SUPERVISION

This employee works with minimal supervision. The employee must be a self-starter capable of making decisions per established industry standards and City procedures. During the Supervisor's absence, this position is responsible for the wastewater plant, including staff. The position reports directly to the Wastewater Supervisor.

EDUCATION/EXPERIENCE

- Must have a WWTP Grade III or IV certification.
- Three (3) years minimum experience working in a wastewater treatment plant
- Must be a high school graduate or equivalent. An associate's degree in Wastewater technology, chemistry, microbiology, environmental science is preferred.
- Must possess a valid Washington Driver's License with minimum violations and insurable.
- Must be available to respond to callbacks on a 24-hour basis for emergencies and work weekends and holidays on a rotation basis.
- Must be confident in using Microsoft Office Suites and understand basic computer operations.
- Proficient in the operation and maintenance of work-related mechanical equipment and tools used to perform repair and maintenance work of a treatment plant.
- Ability to clearly and concisely communicate verbally and in writing.
- Following a conditional offer of employment, and before starting work, individuals will be required to have a pre-employment physical examination by a physician designated by the City of La Center. Satisfactory clearance to perform the essential functions of this position will be required for employment.

WORK ENVIRONMENT

The primary functions of this position require the employee to possess the physical ability to work in the treatment plant, in the field, and operate a wide range of equipment to include electric motors and controls, gas/diesel engines, pumps, hydraulics, toxic gas regulators, flammable gas compressors, air compressors, mixers, chemical metering devices, rotary fan press, front-end loader, belt press, electronic test equipment, hand tools, plumbing tools, lawn care, and various laboratory equipment.

The work is completed indoors, outdoors in all types of weather, in confined spaces, and in noisy environments. The work involves exposure to hazardous materials, including human waste and chemicals used to treat waste and other toxins.

Walk and stand for long periods, bend and squat to retrieve items from the ground, reach above shoulder height, climb ladders, and lift objects weighing 50 pounds or more without assistance.

Use hands and fingers to grasp and manipulate tools and use lab equipment.
Must be able to smell odors sufficient enough to detect abnormal equipment conditions.

May be required to travel outside city boundaries to attend training or meetings.

Equal Employment Opportunity Employer



Don't forget to include your standard resume that identifies your employment and education history.