



**Highland Terrace Subdivision
Tree Removal Permit
Technical Completeness Review**
Public Works Department
305 NW Pacific Highway
La Center, WA 98629

Site Address: 34305 NW Pacific Highway, La Center, WA 98629 Assessor's serial number: 258636000, 258704000, 258702000, 258727000, 258644000.

Project Type: Type II tree removal permit for the removal of 49 trees.

Applicant: Linda Jellison, Evergreen Homes
13217 NW 30th Ct.
Vancouver, WA 98661

Applicant's Representative: Scott Taylor, SGA Engineering
2005 Broadway
Vancouver, WA 98663

Project Background/Description: The applicant submitted a Type II tree removal permit application for the Highland Terrace Subdivision proposal for the 35 trees that have already been removed and for 14 more trees that will be removed in the spring of 2021. The applicant removed 35 trees subsequent to City engineering document approval. Following that, the City entered into an amended development agreement with the applicant and required the applicant to comply with LCMC 18.350 (Tree Protection), a code that did not exist at the time the applicant's preliminary plat application was approved in 2006.

Completeness Determination: The City has received the following application materials for the proposed variance:

- Master land use application and reimbursement agreement;
- Application fees;
- Deeds and legal descriptions;
- Pre-application waiver dated January 4, 2021
- Application narrative;
- Tree Removal Plan
- Certified map and mailing labels for properties within 150 feet of the development for noticing purposes.

We are writing to notify you that the application is **complete** based on our review of LCMC 18.30.050. If you have any questions regarding this determination of completeness or the review process, please contact me at ethan.spoo@wsp.com or 360-823-6138.

Signed:  **Date:** April 23, 2021
Ethan Spoo, AICP, Consulting City Planner