



210 E 4th Street, La Center, WA 98629
Ph: 360-263-7665

REQUEST FOR QUALIFICATIONS FOR Engineering Services for design of Horizontal Curve Warning Signs and Roadway Departure Safety Improvements along varies locations in the city

The City of La Center, Washington is requesting qualifications to design horizontal curve warning signs and installation of systemic roadway departure treatments. The City anticipates contracting with the individual or firm whom in the City's sole opinion is best qualified to perform a variety of specialized functions. Consulting services will include but may not be limited to:

- Design Services including preparation of Plans and Specifications,
- Assist the City with public presentations to City Council,
- Right of Way Acquisition as necessary prepare substantiate design,
- Coordination, Reporting and Administration of Federal Transportation funds,

The design phase will be funded by WSDOT Safety Grant, which is through federal funding and must meet FHWA requirements for design and approval. Contract Plans, Specifications and Estimates (PS&E) shall be prepared in accordance with the current State of Washington Standard Specifications for Road, Bridge and Municipal Construction, amendments thereto, and adopted design standards per the Local Agency Guidelines (LAG) chapter 44. The WSDOT Local Program Engineer will review the PS&E to ensure compliance with the LAG Manual.

All prospective consultants must be advised that federally funded projects will be held to Federal EEO requirements

The qualifications of staff, prior work experience with similar projects, technical project approach, experience in the city and experience with federal aid projects will be used to evaluate the proposal. The proposals will be ranked from 1 to 20 and scored from lowest to highest. The total scores will be used to determine selection.

The RFP must detail the estimated schedule for the performance and delivery of the services.

The (*City of La Center*) reserves the right to retain the services of the successful firm for any subsequent phases (CN) associated with this project.

Project Description

The improvements are anticipated to consist of horizontal curve warning signs at priority locations based on horizontal curve inventory and speed data collection and study. Install systemic roadway departure treatments, including profiled centerline and edge line pavement markings, high friction surface

treatments, clear zone improvements, and supplemental curve warning signing and pavement markings. The selected firm will prepare drawings and specifications and construction estimate for a project that will fit within the City's approval and budget. The following is an estimated scope of services to complete the necessary work:

1. Work with city for mapping of city and site verification of mapping
2. Assist staff for City Council meetings to support the design and options that are proposed.
3. This includes but not limited to:

Description of Work: This safety project will provide current MUTCD standard curve warning signs at all horizontal curves on arterials and major collectors in the city limits (approximately 20 curves to be determined during the study).

- Conduct a horizontal curve inventory study and posted speed limit study to assess existing conditions
- Collect advisory speed data for each curve and turn

- Collect operating speeds near each curve and turn, then analyze that data using current methodologies to determine the most appropriate posted speed limit.

- Calculate the difference between advisory speed and posted speed limit (per MUTCD)

- Design signing treatments

- Determine the required (shall) and recommended (should) sign package for each curve per MUTCD Table 2C-5 (e.g., advanced warning sign, advisory speed plaque, chevrons, and/or one direction large arrow).

- Confirm sign placement feasibility via field review
- Produce plans, specifications, and estimates (PS&E) for curve signing
- Prepare cost estimate at various stages of design.

Complete drawings, technical specifications suitable for construction bidding for the improvements. In addition, the Consultant will need to submit to the City and WSDOT 50%, and 100% drawings and specifications for review and approval prior to the bidding documents. The drawings, bidding contract and specifications will need to meet WSDOT standards as well as WSDOT LAG manual and meet the approval of WSDOT Local Programs. Attached with this RFQ is a schematic layout of the project that was used to obtain funding approval. See City of La Center Website for schematic layout.

The WSDOT Safety Grant is posted on the city's website per the attached link, [City Project Bids - The City of La Center, Washington](#), as information.

The major features of the project are as follows:

The city will provide review and consultation on the drawings and specifications. The selected firm or group will provide the city with electronic .dwg files of all drawings in Autocad 2023 as well as PDF format. The City of La Center will have all rights for future use of the electronic files.

Evaluation Criteria

Proposals should contain as a minimum the following items:

1. A brief discussion on the approach the firm will take in completing the project.
2. Qualifications and experience of personnel that will work on the project. The proposal should identify who will be the overall project manager within the firm.
3. The goal is to have design should completed by December 2023 to allow the city to construct the improvements in 2024.
4. Identify any work that would be completed by sub-consultants. Information on the qualifications of the sub-consultants should be included in the proposal.

Submitted proposals will be evaluated with the following criteria.

	Scoring
Prior work Experience with Similar Projects	25%
Technical Project Approach	25%
Experience with City	25%
Qualifications of Individual(s)	25%

Submittal

Proposals should be limited to 5 pages front and back (10 pages total), including the cover page and all appendices. The firm who is selected as best suited to perform the work will sign a professional services agreement with the City of La Center. The selected firm must obtain a city business license prior to completion of the standard agreement.

The City of La Center is an Equal Opportunity Employer. Please direct inquiries, Monday – Friday, 8:00 a.m. to 4:30 p.m. to, Tony Cooper, City Engineer at 360-263-2889, email acooper@ci.lacenter.wa.us.
The City of

La Center reserves its rights under applicable law to reject any or all proposals and to waive procedural irregularities upon determining in the City’s sole opinion it is in the public’s best interest to do so.

Proposals will be accepted until **4 PM on May 18th, 2023, at City Hall, 210 East 4th Street, La Center, WA. 98629.** Please submit three copies of the proposal. Any proposal received after this date and time will not be reviewed.

Americans with Disabilities Act (ADA) Information

The (City of La Center) in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its

programs and activities. This material can be made available in an alternate format by emailing (Tony Cooper) at (acooper@ci.lacenter.wa.us) or by calling collect ((360 263-2889).

Title VI Statement

The (*City of La Center*), in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

Dates of publication in the (*Columbian*) (*April 26th 2023*), and (*May 11th 2023*).