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27 OCT 2018

Master Land Use Application CITY OF LA CENTER



City of La Center, Planning Services  
305 NW Pacific Highway  
La Center, WA 98629  
[www.ci.lacenter.wa.us](http://www.ci.lacenter.wa.us)  
Ph. 360.263.7665 Fax: 360.263.7666  
[www.ci.lacenter.wa.us](http://www.ci.lacenter.wa.us)

Property Information

Site Address 1427 E 3rd Cir, La Center, WA 98629  
Legal Description 10, Parkside ~~Est~~ Estates Sub 97  
Assessor's Serial Number 209111020  
Lot Size (square feet) 9021 sqft  
Zoning/Comprehensive Plan Designation LDR 7.5  
Existing Use of Site Our home

Contact Information

APPLICANT:

Contact Name Carmen Winkle  
Company All Lil Cuties Daycare  
Phone 360 839 1586 Email alllilcuties@gmail.com  
Complete Address 1427 E 3rd Cir La Center, WA 98629  
Signature [Signature]  
(Original Signature Required)

APPLICANT'S REPRESENTATIVE:

Contact Name Carmen Winkle  
Company All Lil Cuties Daycare  
Phone 360 839 1586 Email alllilcuties@gmail.com  
Complete Address 1427 E 3rd Cir, La Center, WA 98629  
Signature [Signature]  
(Original Signature Required)

PROPERTY OWNER:

Contact Name Mark McKay  
Company [Signature]  
Phone 503 975 4225 Email Markm@mcdonaldwette.com  
Complete Address 1427 E 3rd Cir, La Center, WA 98629  
Signature [Signature]  
(Original Signature Required)

**Development Proposal**

Project Name \_\_\_\_\_

Type(s) of Application In home Daycare

Previous Project Name and File Number(s), if known n/a

Pre-Application Conference Date and File Number n/a

Description of Proposal I have a wonderful Early Learning Inhome Daycare. Kids here learn everyday Skills. My hours are from 630am-5pm.

**Office Use Only**

File # 2018-026-HOC

Planner N. Hansen

Received By NH

Fees: \$ \_\_\_\_\_

Date Received: 10/22/2018

Date Paid: \_\_\_\_\_

- Procedure:  Type I  
 Type II  
 Type III  
 Type IV

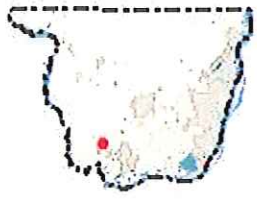
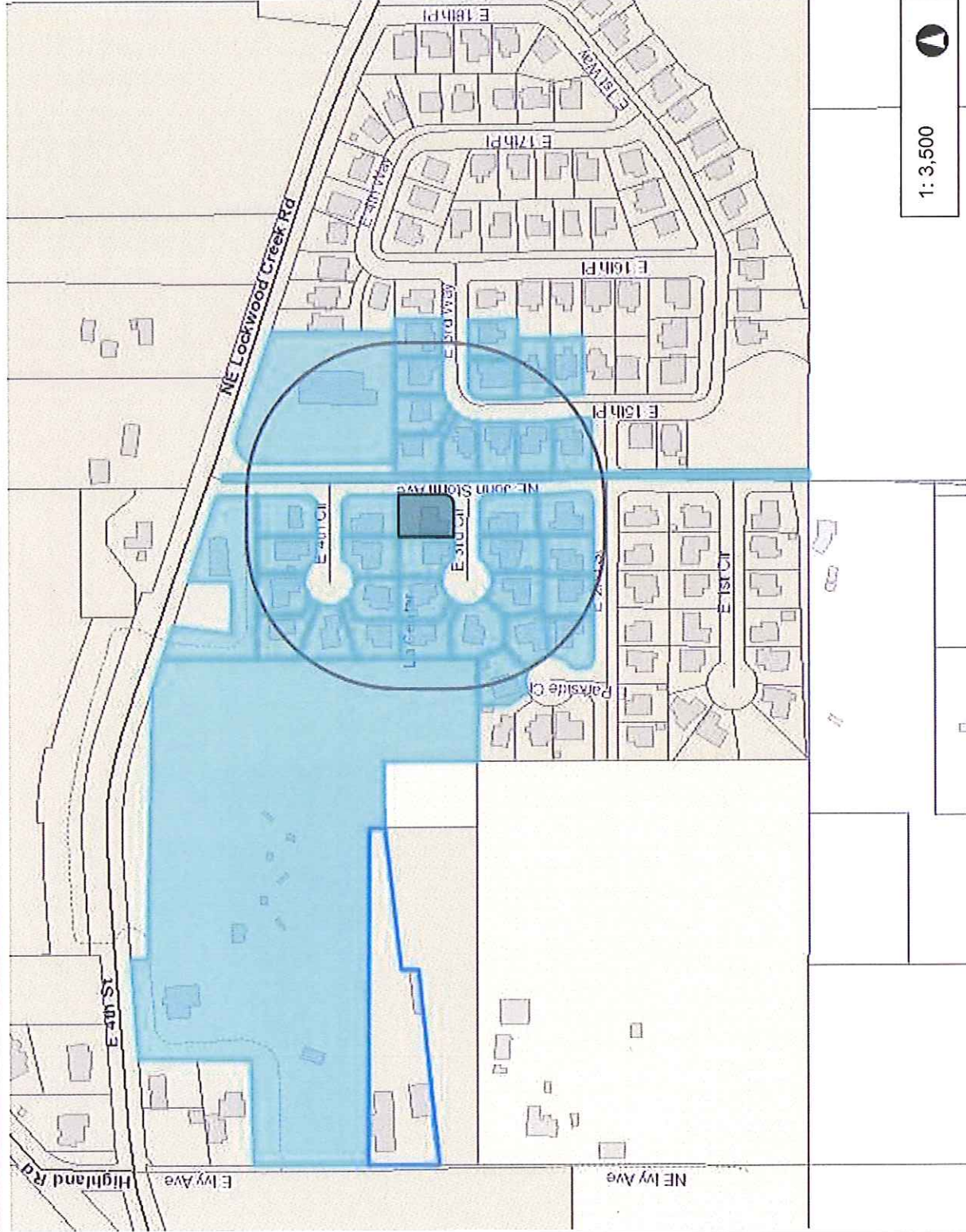
Receipt # \_\_\_\_\_

Notes \_\_\_\_\_





# 1427 E 3rd Circle



- Legend**
- Building Footprints
  - Taxlots
  - Cities Boundaries
  - Urban Growth Boundaries

**Notes:**  
300 Feet

1: 3,500

583.4 0 291.70 583.4 Feet

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Clark County, WA, GIS - <http://gis.clark.wa.gov>

BABIEN JASON M & BABIEN KIM M  
200 E 15TH PL  
LA CENTER WA, 98629

DAVIDSON MEGHNA N & DAVIDSON  
213 E 15TH PL  
LA CENTER WA, 98629

JACOBSEN KATHLEEN D & JACOBSEN  
1506 E 3RD WY  
LACENTER WA, 98629

BERGFELD ZACHARIAH B  
1405 E 2ND ST  
LA CENTER WA, 98629

DOUGLAS STEVE A  
1413 E 4TH CIR  
LA CENTER WA, 98629

JAMTGAARD LOREN J & JAMTGAARD  
1424 E 4TH CIR  
LA CENTER WA, 98629

BLAKE KRYSTAL & GARON SHERRIE E  
212 E 15TH PLACE  
LA CENTER WA, 98629

DUTCHER CHERYL M TRUSTEE  
1973 PILLAR ROCK RD  
ROSBURG WA, 98643

LACENTER BUILDING LLC  
PO BOX 45086  
PHOENIX AZ, 85068

BOSCH JOSEPH & BOSCH LYNDA  
1420 E 3RD CIR  
LACENTER WA, 98629

ELKOSHAIRI SHIRIN O & ELKOSHAIRI  
300 E 15TH PL  
LACENTER WA, 98629

LEPLEY BENJAMIN M & LEPLEY  
302 E 15TH PL  
LA CENTER WA, 98629

BRINTZ ARDIS WARD  
43203 NE GRIST MILL RD  
WOODLAND WA, 98674

FIELDS PATRICIA R & FIELDS KENNETH  
C/O LIFE ESTATE FIELDS  
LACENTER WA, 98629

MCCUNE-THURSTON DAISY M &  
201 E 15TH PL  
LA CENTER WA, 98629

BURGESS CLINT & BURGESS KRISTIN  
1411 E 3RD CIR  
LACENTER WA, 98629

FOWLER JANICE M & FOWLER CORY  
PO BOX 22  
WOODLAND WA, 98674

MCKAY MARK L  
1427 E 3RD CIR  
LA CENTER WA, 98629

CIRAC NICOLAS RILEY & CIRAC  
410 NE JOHN STORM AVE  
LA CENTER WA, 98629

GILBERT FLOYD W & GILBERT HALLIE  
1409 E 3RD CIR  
LACENTER WA, 98629

MORRIS BENJAMIN JAMES  
1410 E 4TH CIR  
LA CENTER WA, 98629

CITY OF LACENTER  
214 E 4TH ST  
LACENTER WA, 98629

HOOVER ROBERT III & HOOVER AIMEE  
1419 E 2ND ST  
LACENTER WA, 98629

MUFFETT PROPERTIES LLC  
PO BOX 301  
LA CENTER WA, 98629

CITY OF LACENTER  
PO BOX 500  
LACENTER WA, 98629

HOUSE JAMES R & HOUSE CARRIE J  
1421 E 4TH CIR  
LA CENTER WA, 98629

PAGE JOHN G & PAGE CAROL E  
1416 E 3RD CIR  
LACENTER WA, 98629

COLF ROBERT L  
PO BOX 1434  
VANCOUVER WA, 98668

JACKSON MARTIN LEE & JACKSON  
1412 E 3RD CIR  
LACENTER WA, 98629

REGIS CHRISTINA JANELLE & REGIS  
1510 E 3RD WAY  
LA CENTER WA, 98629

SINTEK JASON P & SINTEK EMILY  
1503 E 3RD WAY  
LA CENTER WA, 98629

SLONIKER PETER & SLONIKER KELLY  
220 E 15TH PL  
LACENTER WA, 98629

STIMMEL TRACEY D & STIMMEL  
1513 E 3RD WAY  
LACENTER WA, 98629

TADDICKEN THOMAS A & SULLIVAN  
209 E PARKSIDE CT  
LA CENTER WA, 98629

TAYLOR DONALD E & TAYLOR DARCI  
1415 E 3RD CIR  
LA CENTER WA, 98629

THACKER DONALD A & THACKER  
1507 E 3RD WAY  
LACENTER WA, 98629

WEIBLE DOROTHY J  
1423 E 3RD CIR  
LACENTER WA, 98629

WESTBY ROBERT JR & WESTBY ERICA  
1418 E 4TH CIR  
LACENTER WA, 98629

WIRKKALA MATTHEW EDWARD &  
1417 E 4TH CIR  
LACENTER WA, 98629





Washington State Department of  
**Early Learning**  
 Family Home Checklist

INSPECTION TYPE Monitoring
VISIT DATE

I. PROVIDER INFORMATION		
PROVIDER NAME WINKLE CARMEN	PROVIDER ID 1203206	ISSUE DATE 2017-11-09
DOING BUSINESS AS	ANNIVERSARY DATE 2017-11-09	EXPIRATION DATE
FACILITY TYPE Family Child Care Home	TELEPHONE NUMBER 3602508720	EMAIL ADDRESS allilicuties@gmail.com
FACILITY ADDRESS CITY STATE ZIP CODE {{PROVIDER_CASE_PHYSICAL_ADDRESS}}		
PRIMARY CONTACT PERSON Carmen Winkle	CAPACITY 6	LICENSING TYPE Full
LICENSE STATUS Open	REFERRAL STATUS	AGE RANGE birth - 13 years
II. WORKER ASSIGNMENT		
LICENSOR Melinda Taylor	EMAIL ADDRESS melinda.taylor@del.wa.gov	TELEPHONE NUMBER 360-903-1446
LICENSING SUPERVISOR Rachel Hay	EMAIL ADDRESS rachel.hay@del.wa.gov	TELEPHONE NUMBER 360-993-7938
III. HOURS OF OPERATION		
DAYS OF OPERATION	HOURS OF OPERATION	

Topics	
1. Licensing Process	WAC 170-296A-1000 through 170-296A-1650
2. Staff Qualifications	WAC 170-296A-1700 through 170-296A-1975
3. Recordkeeping, Reporting and Posting	WAC 170-296A-2000 through 170-296A-2450
4. Fire and Emergency Preparedness	WAC 170-296A-2525 through 170-296A-3050
5. Health	WAC 170-296A-3200 through 170-296A-4100
6. Indoor Environment	WAC 170-296A-4200 through 170-296A-4750
7. Pets/Other Animals	WAC 170-296A-4800 through 170-296A-4900
8. Outdoor Environment	WAC 170-296A-4925 through 170-296A-5250
9. Supervision, Capacity and Ratio	WAC 170-296A-5400 through 170-296A-5850
10. Nurture and Guidance	WAC 170-296A-6000 through 170-296A-6275
11. Program	WAC 170-296A-6400 through 170-296A-6850
12. Infant Care	WAC 170-296A-7000 through 170-296A-7375
13. Food Service and Nutrition	WAC 170-296A-7500 through 170-296A-7750
14. Summary, Comments and Recommendation	
15. Signatures	
Policies and Plans	
1. Parent/Guardian Policies	WAC 170-296A-2375
2. Program/Operations Policies	WAC 170-296A-2400
3. Staff Policies	WAC 170-296A-2425
4. Off – Site Activity Policy	WAC 170-296A-2450
5. Health Plan	WAC 170-296A-3200
6. Licensee Absence	WAC 170-296A-5775
7. Overnight Care	WAC 170-296A-6850

**1. Licensing Process**

Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
1125	Orientation Required	Attended orientation Date(s):	Compliance
1250	License Application packet-Contents	Completed application form	Compliance
1250	License Application packet-Contents	Copy of a current government issued photo identification	Compliance
1250	License Application packet-Contents	Documentation of high school diploma or equivalent	Compliance
1250	License Application packet-Contents	Resume	Compliance
1250	License Application packet-Contents	References " must have three	Compliance
1250	License Application packet-Contents	Copy of Social Security card or sworn declaration stating does not have Social Security card	Compliance
1250	License Application packet-Contents	Copy of letter showing EIN " if plans to employ staff	Compliance
1250	License Application packet-Contents	Copy of floor plan with space defined	Compliance
1325	Fees - When due	License fees paid Date:	Compliance
1360	Lead and arsenic hazards	Lead or arsenic evaluation agreement " if applicable	Compliance
1375	Private septic system- inspection and maintenance	Septic system inspection and maintenance records- if applicable	Not Applicable
1400	Private well and water system	Water testing and system repair records " if applicable	Compliance
1420	Licensee declaration	Signed and dated declaration form submitted " regarding use of unlicensed space	Compliance

2. Staff Qualifications			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
1925	Assistants and volunteers - Supervision	Assistant or volunteer 16 years or older must be within visual or auditory range at all times	Discussed
1925	Assistants and volunteers - Supervision	Assistant or volunteer 14 to 16 years old must be within visual and auditory range of license or primary staff person	Discussed

Staff Records			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Employee Name	Section		Code
Carmen Winkle	2075		Compliance
Carmen Winkle	1725, 1735		Compliance
Carmen Winkle	1200		Compliance
Carmen Winkle	1225		Not Applicable

Carmen Winkle	1750			Compliance
Carmen Winkle	1850			Compliance
Carmen Winkle	1825		10/4/2019	
Carmen Winkle	1825		10/4/2019	
Carmen Winkle	7675		7/17/2019	
Carmen Winkle	1175, 1910			Compliance
Carmen Winkle	1800, 2075			Discussed

<b>Child Records</b>			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Child	Section		Code
Child 1	2050		Compliance
Child 1	2050		Non Compliance
Child 1	2050		Compliance
Child 1	2050		Compliance
Child 1	2050		Compliance
Child 1	2050		Compliance
Child 1	2050		Compliance
Child 1	2050		Compliance
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Child 5	2050		Compliance

**3. Recordkeeping, Reporting and Posting**  
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted



Section	Requirement	Code	
2000	Recordkeeping - Records available to the department	Must keep all required records for a minimum of 5 years and current records kept in licensed space.	Compliance
2000	Recordkeeping - Records available to the department	Records older than 12 months â€” 5 years made available to the department within 2 weeks	Compliance
2000	Recordkeeping - Records available to the department	Stored in licensed space	Compliance
2025	Child records - Confidentiality	Childrenâ€™s records are maintained in a confidential manner	Compliance
2075	Licensee and staff records	Completed staff files; including annual safe sleep training	Compliance
2100	Required records for household members	Must keep the following copies on the premises: Non-criminal background check (13 â€” 16 years), Background check and TB test results (16 years and older)	Compliance
2125	Child attendance records	Daily attendance records kept for each child with required signature	Compliance
2175	Materials that must be posted	Statement of licensee philosophy of child development	Compliance
2175	Materials that must be posted	Emergency information: 911 or emergency services number	Compliance
2175	Materials that must be posted	Emergency information: Name of licensee, telephone number, address, directions and emergency contact information	Compliance
2175	Materials that must be posted	Emergency information: Washington poison center toll-free number	Compliance
2175	Materials that must be posted	Emergency information: DSHS/CPS toll free number	Compliance
2175	Materials that must be posted	Emergency preparedness plan and drills information: Dates and times of drills	Discussed
2175	Materials that must be posted	Emergency preparedness plan and drills information: Procedure for sounding alarm	Compliance
2175	Materials that must be posted	Emergency preparedness plan and drills information: Monthly smoke detector and carbon monoxide detectors check if applicable	Compliance
2175	Materials that must be posted	Emergency preparedness plan and drills information: Floor plan with escape routes	Compliance

		and emergency exits identified	
2175	Materials that must be posted	Emergency preparedness plan and drills information: Emergency medical information	Compliance
2175	Materials that must be posted	Emergency preparedness plan and drills information: Fire hazards monthly check	Compliance
2175	Materials that must be posted	Child care licensing information: Current license	Compliance
2175	Materials that must be posted	Child care licensing information: Exception to rule " if applicable	Compliance
2175	Materials that must be posted	Child care licensing information: Notice of enforcement action " if applicable	Compliance
2175	Materials that must be posted	Notice of additional licensing information available for review: Checklists	Compliance
2175	Materials that must be posted	Notice of additional licensing information available for review: Compliance agreement	Compliance
2175	Materials that must be posted	Notice of additional licensing information available for review: Enforcement action " if applicable	Compliance
2175	Materials that must be posted	Notice of no or lapsed liability insurance coverage " if applicable	Compliance
2175	Materials that must be posted	Statement of how licensee will communicate with parent/guardian regarding their child's development	Compliance
2175	Materials that must be posted	Typical daily schedule	Compliance
2375	Parent/guardian policies (handbook)	Items parent/guardian required to provide for child	Compliance
2375	Parent/guardian policies (handbook)	Guidance and discipline policy	Compliance
2375	Parent/guardian policies (handbook)	Infant and toddler care " if applicable including safe sleep practices	Compliance
2375	Parent/guardian policies (handbook)	Reporting suspected child abuse and neglect	Compliance
2375	Parent/guardian policies (handbook)	Food service practices	Compliance
2375	Parent/guardian policies (handbook)	Off-site field trip requirements	Compliance
2375	Parent/guardian policies (handbook)	Transportation requirements	Compliance
2375	Parent/guardian policies (handbook)	Staffing plan including when licensee is absent	Compliance
2375	Parent/guardian policies (handbook)	Access to licensee's and staff training records	Compliance
2375	Parent/guardian	Pet policies	Compliance

	policies (handbook)		
2375	Parent/guardian policies (handbook)	Health care and emergency preparedness plan	Compliance
2375	Parent/guardian policies (handbook)	Napping/sleeping requirements	Compliance
2375	Parent/guardian policies (handbook)	No smoking policy	Compliance
2375	Parent/guardian policies (handbook)	Drug and alcohol policy	Compliance
2375	Parent/guardian policies (handbook)	Guns and weapons storage â€” if applicable	Compliance
2375	Parent/guardian policies (handbook)	Overnight care requirements â€” if applicable	Compliance
2375	Parent/guardian policies (handbook)	Hours of operation including closures and vacations	Compliance
2375	Parent/guardian policies (handbook)	Information on how childrenâ€™s records are kept	Compliance
2375	Parent/guardian policies (handbook)	Enrollment and disenrollment process	Compliance
2375	Parent/guardian policies (handbook)	Parent/guardian access to children during child care hours	Compliance
2375	Parent/guardian policies (handbook)	Program philosophy	Compliance
2375	Parent/guardian policies (handbook)	Typical daily schedule	Compliance
2375	Parent/guardian policies (handbook)	Communication plan	Compliance
2375	Parent/guardian policies (handbook)	Written plan for childâ€™s specific needs â€” if applicable	Compliance
2375	Parent/guardian policies (handbook)	Fees and payment plan	Compliance
2375	Parent/guardian policies (handbook)	Religious activities	Compliance
2375	Parent/guardian policies (handbook)	How holidays are recognized	Compliance
2375	Parent/guardian policies (handbook)	Confidentiality policy	Compliance
2400	Program/operations policies	Plans to keep records current	Compliance
2400	Program/operations policies	Child supervision requirements	Compliance
2400	Program/operations policies	Mandatory reporting	Compliance
2400	Program/operations policies	Plan for off-site trips	Compliance
2400	Program/operations policies	Plan for transporting children	Compliance
2400	Program/operations policies	Plans for preventing childrenâ€™s access to unlicensed space	Compliance
2400	Program/operations policies	Medical emergency, fire, disaster and evacuation responsibilities	Compliance
2400	Program/operation	Guidance and discipline	Compliance

	s policies	responsibilities	
2400	Program/operation s policies	Overnight care " if applicable	Compliance
2400	Program/operation s policies	Plan for staff " if applicable	Compliance
2425	Staff policies	Plan for keeping staff records current	Not Applicable
2425	Staff policies	Job description	Not Applicable
2425	Staff policies	Staff responsibilities for: Child supervision	Not Applicable
2425	Staff policies	Staff responsibilities for: Guidance and discipline	Not Applicable
2425	Staff policies	Staff responsibilities for: Food service practices	Not Applicable
2425	Staff policies	Staff responsibilities for: Off-site trips	Not Applicable
2425	Staff policies	Staff responsibilities for: Transporting children	Not Applicable
2425	Staff policies	Staff responsibilities for: Preventing children's access to unlicensed space	Not Applicable
2425	Staff policies	Staff responsibilities for: Health, safety and sanitation procedures	Not Applicable
2425	Staff policies	Staff responsibilities for: Medical emergencies	Not Applicable
2425	Staff policies	Staff responsibilities for: Mandated reporting of suspected child abuse and neglect	Not Applicable
2425	Staff policies	Staff responsibilities for: Overnight care " if applicable	Not Applicable
2425	Staff policies	Staff responsibilities when licensee is absent from the child care operation	Not Applicable
2425	Staff policies	Documentation of all staff training on policie	Not Applicable
2450	Off-site activity policy	Parent notification and permissions	Discussed
2450	Off-site activity policy	Supervision plan	Discussed
2450	Off-site activity policy	Transportation plan	Discussed
2450	Off-site activity policy	Emergency procedures	Discussed
2450	Off-site activity policy	Medication management	Discussed
2450	Off-site activity policy	Maintaining complete first-aid kit	Discussed
2450	Off-site activity policy	Charging of fees if any	Discussed

#### 4. Fire and Emergency Preparedness

Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted



Section	Requirement		Code
2550	Requesting local fire department visit	Written documentation on file regarding visit or request made	Compliance
2575	Flammable materials	Combustible material stored in closed metal container or removed from building	Compliance
2600	Furnaces	Furnace inaccessible to the children	Compliance
2625	Electrical motors	Free of accumulated dust or lint	Compliance
2650	Fireplaces, wood stoves, similar wood-burning heating devices- other hot surfaces	Documentation of inspection or written statement if not in use	Not Applicable
2675	Open flame devices, candles, matches and lighters	Inaccessible to the children and not used during operating hours	Compliance
2700	Emergency flashlight	Working flashlight available - extra batteries if applicable	Compliance
2725	Portable heaters and generators	Not in use inside the home during operating hours	Compliance
2750	House numbers	Visible from street or road in front of the premises	Compliance
2775	Telephone	Working telephone with backup power source	Compliance
2800	Access for emergency vehicles	Home can be accessed by emergency vehicle	Compliance
2825	Fire evacuation plan	Posted and up to date	Compliance
2850	Disaster plan	Written plan and followed	Compliance
2875	Fire, disaster training for staff and volunteers	Documentation of training on file	Discussed
2925	Record of emergency drills	Documentation of emergency drills practiced with children	Non Compliance
2950	Smoke and carbon monoxide detectors	Maintained and working with extra battery for each	Compliance
2975	Additional method to sound an alarm	Proof of additional method to sound an alarm	Compliance
3000	Fire extinguishers	Minimum 2A: 10 BC: On each level of the home used for child care	Compliance
3000	Fire extinguishers	Minimum 2A: 10 BC: Mounted within 75 feet of an exit and along the exit pathway	Compliance
3000	Fire extinguishers	If in closet: Sign on door- extinguisher mounted inside	Compliance
3000	Fire extinguishers	If in closet: No obstructions blocking access to the closet	Compliance
3000	Fire extinguishers	If in closet: Documentation of annual maintenance or proof of purchase of new extinguisher	Non Compliance

3025	Fire extinguisher, smoke/carbon monoxide detector use and testing	Demonstrate to licensor how to: Use fire extinguisher	Compliance
3025	Fire extinguisher, smoke/carbon monoxide detector use and testing	Demonstrate to licensor how to: Test and operate the smoke detectors	Compliance
3025	Fire extinguisher, smoke/carbon monoxide detector use and testing	Demonstrate to licensor how to: Test carbon monoxide detectors if required	Compliance
3025	Fire extinguisher, smoke/carbon monoxide detector use and testing	Demonstrate to licensor how to: Test alternate alarm device	Compliance
3050	Monthly fire inspection	Keep record of monthly fire hazard inspections and eliminate any hazards	Discussed

5. Health			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
3200	Health Plan	Contagious disease	Compliance
3200	Health Plan	Immunization tracking	Compliance
3200	Health Plan	Medication management	Compliance
3200	Health Plan	Medication storage	Compliance
3200	Health Plan	Injury treatment	Compliance
3200	Health Plan	Hand-washing and hand sanitizers	Compliance
3200	Health Plan	Caring for children with special health care needs	Compliance
3200	Health Plan	Cleaning, sanitizing and disinfecting procedures	Compliance
3200	Health Plan	Blood borne pathogens plan	Compliance
3200	Health Plan	Notifying the health department when child diagnosed with notifiable condition	Compliance
3325	Medication storage	Storage of the following: Prescription	Compliance
3325	Medication storage	Storage of the following: Non-prescription	Compliance
3325	Medication storage	Storage of the following: Rescue medications	Compliance
3375	Medication permission	On file from the previous 12 months for: 30-day permission	Non Compliance
3375	Medication permission	On file from the previous 12 months for: 90-day permission (diaper ointment and talc free powder, sun screen, hand sanitizer, hand wipes with alcohol)	Discussed
3375	Medication permission	On file from the previous 12 months for:	Discussed

		Administration/medication log	
3625	Hand washing	Staff must follow and teach children proper hand-washing proceduresâ€”warm water, soap and single-use towels are available	Compliance
3700	Carpets	Cleaned once each calendar year	Not Applicable
3725	Where children may sleep	A mat, cot or other sleeping equipment is provided for each child	Compliance
3750	Mats, cots and other sleeping equipment	Must not have tears or holes, stored separately, one inch thick, waterproof surface and sanitized	Compliance
3775	Bedding	Cover on sleeping surface and cover for child	Compliance
3800	Overnight sleeping	Must have department approval to provide overnight care	Not Applicable
3825	Loft-style and bunk beds	Not allowed for children younger than 6 years of age	Not Applicable
3850	Cleaning laundry	Laundry-soap/detergent and temp control or bleach	Discussed
3875	Cleaning and sanitizing toys	Before/after child plays with toy that has come into contact with another childâ€™s mouth, bodily fluids	Compliance
3875	Cleaning and sanitizing toys	Not less than weekly when the toys have been used by the children or when visibly soiled	Compliance
3925	Cleaning, sanitizing and disinfecting licensed space	Child care equipment and environment must be cleaned; sanitized and disinfected according to the table	Discussed
3950	Pest control	Pest control procedure used as needed	Compliance
4000	Lead, asbestos, arsenic and other hazards	Take action to prevent child exposure to: lead paint, plumbing containing lead, asbestos, arsenic or lead in soil or drinking water, toxic mold, or other identified toxins or hazardous materials	Compliance
4025	Drugs and alcohol	Must not or allow others to: Have or use illegal drugs on the premises;	Compliance
4025	Drugs and alcohol	Must not or allow others to: Consume alcohol during operating hours; or	Compliance
4025	Drugs and alcohol	Must not or allow others to: Be under the influence of alcohol, illegal drugs or misused prescription drugs when working with or in the presence of children in care	Compliance
4050	No smoking	Smoking prohibited during	Compliance

		operating hours; in the home, in outdoor or indoor licensed space, within 25 feet from entrance, exit window or ventilation or in vehicle when transporting children	
4050	No smoking	Tobacco products and containers holding cigarette butts, cigar butts, or ashes are inaccessible to the children	Compliance
4075	First aid kit	Complete first aid kit in licensed space, on off-site trips and in vehicle when transporting children	Compliance
4075	First aid kit	Contents: Disposable nonporous protective gloves	Compliance
4075	First aid kit	Contents: Adhesive bandages of various sizes	Compliance
4075	First aid kit	Contents: Small scissors	Compliance
4075	First aid kit	Contents: Tweezers	Compliance
4075	First aid kit	Contents: Elastic wrapping bandage	Compliance
4075	First aid kit	Contents: Sterile gauze pads	Compliance
4075	First aid kit	Contents: Ice pack	Compliance
4075	First aid kit	Contents: Thermometer	Compliance
4075	First aid kit	Contents: Sling or large triangular bandage	Compliance
4075	First aid kit	Contents: Adhesive tape	Compliance
4076	First aid kit	Contents: Current first aid manual	Compliance
4100	Poisons, chemicals and other substances	Stored inaccessible to the children	Compliance

<b>6. Indoor Environment</b>			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
	Emergency exit pathways	Is licensed space and is free from clutter and obstructions.	Compliance
4200	Toys, equipment and recalled items	Equipment, toys or other items maintained in good and safe working condition	Compliance
4200	Toys, equipment and recalled items	Remove recalled items as soon as the licensee becomes aware that it has been recalled	Compliance
4225	Indoor license space-Minimum space	35 square feet per child measured to include only the space intended for use by children in care	Compliance
4250	Indoor temperature	The indoor temperature must be no less than: 60 degrees Fahrenheit when children are sleeping	Compliance
4250	Indoor temperature	65 degrees Fahrenheit when	Compliance



		the majority of the children are awake	
4275	Fans, air conditioning or cross ventilation	Fans and air conditioners may be used and kept inaccessible to the children	Compliance
4300	Window coverings	With pull cords or inner cords capable of forming a loop are prohibited as provided by RCW 43.215.360	Non Compliance
4300	Window coverings	May not be secured to the frame of an emergency window or door if it would prevent the window or door from opening easily	Discussed
4325	Stairs	The stairway in licensed space must be well lit, free of clutter; have a handrail not higher than 38 inches high or sturdy slats on one side of the stairs	Not Applicable
4325	Stairs	Provide a pressure gate, safety gate or a door to keep the stairs inaccessible to infants and toddlers when not in use	Not Applicable
4325	Stairs	Openings between slats must not be wider than 3 ½ inches	Not Applicable
4350	Electrical outlets, cords and power strips	Tamper-resistant outlet covers or receptacles in areas accessible to children	Compliance
4350	Electrical outlets, cords and power strips	Outlets near sinks, tubs or toilets must be tamper-resistant ground fault circuit interrupter (GFCI) type or made inaccessible to the children	Compliance
4350	Electrical outlets, cords and power strips	Electrical cords must be secured, in good working order and plugged directly into an outlet or a surge protector	Compliance
4350	Electrical outlets, cords and power strips	Power strips with a surge protector are made inaccessible to the children	Compliance
4350	Electrical outlets, cords and power strips	Extension cords may be used only for a brief or temporary purpose and must be plugged directly into an outlet or into a surge protected power strip	Compliance
4360	Area lighting	Must be bright in the children's activity areas, eating areas and the bathroom	Compliance
4360	Area lighting	All other areas in the licensed space must have lighting so children are safe	Compliance
4375	Lighting Safety	Ceiling-mounted light fixtures in the play space must have shatter-resistant covers or	Compliance

		shatter-resistant light bulbs	
4375	Lighting Safety	No bare light bulbs in licensed space accessible to children	Compliance
4375	Lighting Safety	Do not use lights or light fixtures indoors that are intended or recommended for outdoor use	Compliance
4375	Lighting Safety	Do not use halogen lamps in any area accessible to children	Compliance
4400	Exit Doors	Must have a method to alert when an exit door is opened (a chime, bell, alarm, or other device)	Compliance
4400	Exit Doors	An exit door not used as an emergency exit may be locked during operating hours. The door knob or handle must automatically unlock when the door knob or handle is turned	Compliance
4425	Night latches, deadbolts and security chains	When overnight care is provided the safety plan includes identifying if night latches, deadbolts or security chain are used on doors not used as an emergency exit	Not Applicable
4450	Interior doors and locks	Interior doors do not exit to the exterior of the home; must be able to be unlocked from either side. An unlocking device must be readily available for staff	Discussed
4500	Emergency exits-general	Each level of licensed space must have at least two emergency exits that open directly to the exterior	Compliance
4500	Emergency exits-general	Every room, except bathrooms, must have two separate ways to exit	Compliance
4500	Emergency exits-general	If child care is in the basement or level of the home accessed by an interior stairway, the stairway must have a self closing door at the top or bottom	Compliance
4500	Emergency exits-general	Any basement approved for licensed child care must have two means of emergency exit	Compliance
4525	Emergency exit doors	Must open to the exterior of the home; remain unlocked and be able to open to the full open position	Compliance
4525	Emergency exit windows	If the emergency exit door opens to a landing that is 4 feet (48 inches) or more above grade, the landing must lead to a stairway or ramp to get to ground level	Compliance

4550	Emergency exit windows	Any window used as an emergency exit must: Remain unlocked during operating hours, except a manufacturer-installed latch may be latched	Compliance
4550	Emergency exit windows	Any window used as an emergency exit must: Be designed to open from the inside of the room without the use of keys, tools or special knowledge;	Compliance
4550	Emergency exit windows	Any window used as an emergency exit must: Be easy to open to the full open position	Compliance
4550	Emergency exit windows	Must have at least 5.7 sq. feet of opened area, except on the ground floor it may have 5.0 sq. feet of opened area. When open, the window opening must be at least 20 inches wide and 24 inches tall	Compliance
4550	Emergency exit windows	Interior sill height of 44 inches or less above the interior floor. If more than 44 inches a sturdy platform (which may be a table or other device) may be used. The platform must be in place during operating hours	Compliance
4550	Emergency exit windows	A place to land outside that is 48 inches or less below the window which may be the ground or a deck, landing or platform constructed to meet current building codes	Compliance
4575	Emergency exits from areas used only for sleeping/napping	One exit must be an emergency exit door or emergency exit window leading directly to the exterior of the building; the other exit may be an interior door leading to an emergency exit pathwa	Compliance
4600	Commercial use areas-fire wall	Fire-resistant wall separates the child care space from any space used for commercial purposes	Not Applicable
4600	Commercial use areas-fire wall	Emergency exits pathways must not exit to or go through the commercial space	Not Applicable
4625	Bathrooms	At least one indoor bathroom in the licensed space with a working flush-type toilet, mounted toilet paper dispenser, toilet paper for each toilet; and appropriate height and size for children, or	Compliance

		platform that is safe, easily cleanable and resistant to moisture	
4625	Bathrooms	Ventilated by opened window or an exhaust fan	Compliance
4650	Bathroom Floors	Washable surface and resistant to moisture. Cleaned and disinfected daily or more often if needed	Compliance
4650	Bathroom Floors	Removable rugs may be used; laundered and sanitized at least weekly or more often if soiled	Compliance
4675	Bathroom sinks	Located in or next to bathrooms, has warm running water, is an appropriate height and size for children or platform that is safe, easily cleanable and resistant to moisture	Compliance
4700	Water temperature	Not less than 80 degrees and not more than 120 degrees Fahrenheit	Compliance
4725	Guns and other weapons	Stored inaccessible in locked gun safe or locked room	Compliance
4725	Guns and other weapons	If in locked room, each gun must be stored unloaded with a trigger lock or other disabling feature	Compliance
4750	Storage of each child's belongings	Separate storage for each child's belongings. Belongings of children from the same family may be stored together	Compliance

7. Pets and Animals			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
4800	Pet and animal policy	Inform children's parent/guardian and have a pet/animal policy if pet or other animals are on the premises	Compliance
4850	Pet or other animal health and safety	Must have current immunizations if applicable, no signs of disease, worms or parasites; and be nonaggressive	Compliance
4875	Pets or other animals interacting with children	Directly supervise and instruct staff to directly supervise, preschool age and younger children	Compliance
4875	Pets or other animals interacting with children	Children and staff wash their hands after handling animals, their toys, bedding, litter or equipment	Compliance
4875	Pets or other animals interacting	Written plan to keep a pet inaccessible if known to be	Compliance



	with children	dangerous or aggressive	
4875	Pets or other animals interacting with children	Reptiles and amphibians inaccessible to the children	Compliance
4900	Pet Waste	Litter boxes inaccessible to the children	Not Applicable
4900	Pet Waste	Designated area outside that is inaccessible to children and not counted in licensed outdoor square footage use	Compliance
4900	Pet Waste	Feces removed immediately if an animal relieves itself in the outdoor licensed space	Compliance
4900	Pet Waste	Immediately clean and disinfect areas soiled with pet feces, urine, blood, or vomit in the indoor licensed space	Compliance

8. Outdoor Environment			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
4925	Licensed outdoor space	A fence that is at least 4 feet high	Compliance
4925	Licensed outdoor space	Openings between slats must not be wider than 3 ½ inches	Compliance
4925	Licensed outdoor space	Safe route if not adjacent to the home	Compliance
4925	Licensed outdoor space	Written plan for roadways and dangers adjacent to licensed space, if applicable	Compliance
4925	Licensed outdoor space	75 square feet per child or alternate plan provided	Compliance
4950	Rails on platforms, decks and stairs	A drop zone of more than 18 inches must have guardrails in any area where there are no steps	Not Applicable
4950	Rails on platforms, decks and stairs	Outdoor stairs with 4 or more steps must have slats (balusters) or a hand rail not higher than 30 inches on at least one side	Not Applicable
4950	Rails on platforms, decks and stairs	Openings between the slats must not be wider than 3 ½ inches	Not Applicable
5000	Play equipment	All play equipment must be developmentally appropriate, maintained in a safe working condition and inspected at least weekly for injury hazards, broken parts, or damage	Compliance
5000	Play equipment	Unsafe equipment must be repaired immediately or must be made inaccessible to children until repairs are made	Compliance
5000	Play equipment	Play equipment must be arranged so that it does not	Compliance

		interfere with other play equipment when in use	
5000	Play equipment	If play equipment is acquired after the effective date of this WAC chapter it must be installed or assembled according to manufacturer specifications, and keep specifications on file	Compliance
5000	Play equipment	If play equipment is used, "hand-made" or acquired and installed prior to the effective date of this WAC chapter does not require documentation of specifications	Compliance
5025	Outdoor physical activities	Area promotes a variety of age and developmentally appropriate active play for the children	Compliance
5050	Bouncing equipment prohibited	No trampolines, rebounders or inflatable equipment	Compliance
5075	Ground cover-fall zones	Climbing play equipment must not be placed on grass, concrete, asphalt, packed soil, lumber, or similar hard surfaces	Not Applicable
5075	Ground cover-fall zones	Swings and play equipment intended for climbing must have acceptable ground cover which includes: * Pea gravel " at least 9 inches deep; * Playground wood chips " at least 9 inches deep; * Shredded recycled rubber " at least 6 inches deep; or * Other department approved material	Not Applicable
5075	Ground cover-fall zones	A 6-foot fall zone must surround all equipment that has a platform over 48 inches tall that is intended to be climbed	Not Applicable
5075	Ground cover-fall zones	The fall zone to the front and rear of the swing set must be equal to or greater than twice the height of the top bar from which the swing is suspended	Not Applicable
5125	Daily outdoor activity	At least 30 minutes each day unless conditions pose a health and safety risk to the children	Compliance
5150	Water activity-supervision	When attending a swimming or water play activity outside the licensed premises the licensee must have written permission from each	Discussed

		child's parent/guardian	
5150	Water activity-supervision	There must be a certified lifeguard on duty	Discussed
5150	Water activity-supervision	When infants or toddlers are in water depth that is: * 24 inches or less, the licensee or staff must stay within reach of infants or toddlers; or * 24 inches or greater, one-to-one staff-to-child ratio is provided for each infant or toddler. Staff must be in constant touch contact with each infant or toddler	Discussed
5175	Swimming pools defined-barriers and supervision	Has a water depth of 2 feet or less measured without children in the pool; and can be emptied and moved	Compliance
5175	Swimming pools defined-barriers and supervision	Licensee or primary staff person must directly supervise the children	Compliance
5175	Swimming pools defined-barriers and supervision	Obtain written permission from each child's parent/guardian	Compliance
5175	Swimming pools defined-barriers and supervision	Maintain staff-to-child ratios	Compliance
5175	Swimming pools defined-barriers and supervision	Keep infants or toddlers within reach of the licensee or staff	Compliance
5175	Swimming pools defined-barriers and supervision	Use an alarm or bell on door to outdoor space where pool water could be accessed, or keep the wading pool empty when not in use	Compliance
5175	Swimming pools defined-barriers and supervision	Empty the pool, clean and disinfect the pool daily or immediately if soiled with urine, feces, vomit, or blood	Compliance
5200	Swimming pools defined-barriers and supervision	Has a water depth greater than 2 feet	Compliance
5200	Swimming pools defined-barriers and supervision	An alarm or bell on each door opening to the pool area	Compliance
5200	Swimming pools defined-barriers and supervision	A fence that is at least 5 feet tall	Compliance
5200	Swimming pools defined-barriers and supervision	When the fence has slats the openings between slats must not be wider than 3 1/2 inches	Compliance
5200	Swimming pools defined-barriers and supervision	All gates must have a self-latching device and must be able to be locked. An unlocking device must be available but be inaccessible to children	Compliance

5200	Swimming pools defined-barriers and supervision	Maintain the swimming pool according to manufacturer's specifications, including cleaning and sanitizing	Compliance
5200	Swimming pools defined-barriers and supervision	Obtain written permission from the parent/guardian of each child	Compliance
5200	Swimming pools defined-barriers and supervision	One person present at the swimming pool must have lifeguard training	Compliance
5200	Swimming pools defined-barriers and supervision	One additional staff person more than the required staff-to-child ratio to help supervise children preschool age and older	Compliance
5200	Swimming pools defined-barriers and supervision	A one-to-one staff-to-child ratio for infants or toddlers and be in constant touch contact	Compliance
5200	Swimming pools defined-barriers and supervision	Children in diapers or toilet training must wear swim pants to lower the risk of contaminating the water	Compliance
5225	Bodies of water or water hazards on the licensed premises	"Body of water" does not include a wading pool as defined in WAC 170-296A-5175, a water activity table, small bird baths or rain puddles with a water depth of two inches or less	Discussed
5225	Bodies of water or water hazards on the licensed premises	Make any body of water in the licensed space inaccessible with a physical barrier (not to include a hedge or vegetation barrier) or fence that is at least 5 feet tall	Discussed
5225	Bodies of water or water hazards on the licensed premises	When the fence has slats the openings between slats must not be wider than 3½ inches	Discussed
5225	Bodies of water or water hazards on the licensed premises	Licensee or primary staff person must directly supervise children, with the staff-to-child ratios observed, whenever children play in any area with a body of water	Discussed
5225	Bodies of water or water hazards on the licensed premises	Make hot tubs, spas, or jet tubs inaccessible with a tub cover that is locked	Discussed
5225	Bodies of water or water hazards on the licensed premises	Not use five-gallon buckets or similar containers for infant or toddler water play	Discussed
5250	Safety plan for bodies of water outside and near licensed space	Have a written safety plan approved by the department for bodies of water outside or near licensed space	Compliance



5250	Safety plan for bodies of water outside and near licensed space	Licensee or staff must keep children from having access to bodies of water that pose a drowning hazard	Compliance
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9. Supervision, Capacity, and Ratio			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
5600	Staff-to-child ratio	Provide qualified staff to fulfill the staffing requirements and ratios at all times during all operating hours, including off-site trips or when transporting children in care	Compliance
5625	Capacity	All children on the premises or being transported by the licensee or staff are counted in capacity	Compliance
5625	Capacity	Any child within the age range on the license count in ratio, including the licensee's own children, children of staff, or visiting children who are not accompanied by an adult	Compliance
5700	Capacity and ratio table	Staff to child ratio consistent with WAC-see table for details	Compliance
5750	Supervision	Provide required staffing levels, staff to child ratios, and supervision for the number of children in attendance	Compliance
5750	Supervision	Must be aware of what staff and children are doing, available and able to promptly assist	Discussed
5750	Supervision	Baby monitor or video monitor not used	Compliance
5750	Supervision	Licensee or primary assistant on same level of home as	Compliance
5750	Supervision	Preschool or younger children within sight and hearing range of licensee or primary assistant outdoors	Compliance
5775	Licensee absence	The licensee must have a written policy and procedure for staff to follow any time the licensee is absent from the child care	Compliance
5775	Licensee absence	Prior to engaging in outside employment or ongoing activities outside the child care during operating hours, the licensee must inform the department in writing	Compliance
5775	Licensee absence	The department must approve the licensee's policy and procedure for licensee absence. The department	Compliance

		may require modifications to the proposed policy and procedure if it does not meet licensing requirements	
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<b>10. Nurture and Guidance</b>			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
6000	Interactions with children	Demonstrate positive interactions with children and other adults when children are present	Compliance
6000	Interactions with children	Interact with children through listening and responding to what the children have to say	Compliance
6000	Interactions with children	Be in frequent verbal communication with children in a positive, reinforcing, cheerful and soothing way. Explain actions, even to very young babies	Compliance
6000	Interactions with children	Treat each child with consideration and respect	Compliance
6000	Interactions with children	Appropriately hold, touch and smile at children	Compliance
6000	Interactions with children	Speak to the children at their eye level when possible and appropriate	Compliance
6000	Interactions with children	Be responsive to children, encouraging them to share experiences, ideas and feelings	Compliance
6000	Interactions with children	Respond to and investigate cries or other signs of distress immediately	Compliance
6000	Interactions with children	Perform age or developmentally appropriate nurturing activities that: Take into consideration the parent's own nurturing practices	Compliance
6000	Interactions with children	Perform age or developmentally appropriate nurturing activities that: Promote each child's learning self-help and social skills	Compliance
6000	Interactions with children	Perform age or developmentally appropriate nurturing activities that: Stimulate the child's development	Compliance
6000	Interactions with children	Provide each child opportunities for vocal expression. Adult voices must not always dominate the overall sound of the group	Compliance
6025	Prohibited	In the presence of the	Compliance

	interactions	children in care the licensee and staff must not or allow others to: Use profanity, obscene language, "put downs," cultural or racial slurs	
6025	Prohibited interactions	In the presence of the children in care the licensee and staff must not or allow others to: Have angry or hostile interactions	Compliance
6025	Prohibited interactions	In the presence of the children in care the licensee and staff must not or allow others to: Use name calling or make derogatory, shaming or humiliating remarks;	Compliance
6025	Prohibited interactions	Use or threaten to use any form of physical harm or inappropriate discipline, such as, but not limited to: Spanking children	Compliance
6025	Prohibited interactions	Use or threaten to use any form of physical harm or inappropriate discipline, such as, but not limited to: Biting, jerking, kicking, hitting, or shaking	Compliance
6025	Prohibited interactions	Use or threaten to use any form of physical harm or inappropriate discipline, such as, but not limited to: Pulling hair	Compliance
6025	Prohibited interactions	Use or threaten to use any form of physical harm or inappropriate discipline, such as, but not limited to: Pushing, shoving or throwing a child	Compliance
6025	Prohibited interactions	Use or threaten to use any form of physical harm or inappropriate discipline, such as, but not limited to: Inflicting pain or humiliation as a punishment	Compliance
6050	Guidance and discipline	Must use consistent, fair, positive guidance and discipline methods. These methods must be appropriate to the child's developmental level, abilities, culture and are related to the child's behavior	Compliance
6050	Guidance and discipline	Only the licensee or primary staff person trained in the licensee's expected standards may discipline a child in care	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following:	Compliance

		Distracting	
6075	Positive options for discipline	The guidance methods may include any of the following: Redirecting	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following: Planning ahead to prevent problems	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following: Encouraging appropriate behavior	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following: Explaining consistent, clear rules	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following: Allowing children to be involved in solving problems;	Compliance
6075	Positive options for discipline	The guidance methods may include any of the following: Explaining to the child the reasonable and age appropriate natural and logical consequences related to the child's behaviors	Compliance
6100	Separating a child from the group	A child 3 years or older may be separated from other children as a form of discipline only long enough to allow the child to regain control. The child must remain under the direct supervision of the licensee or primary staff person	Discussed
6125	Preventing harmful or aggressive acts	Take steps to protect children from the harmful acts of other children; and immediately intervene when a child becomes physically aggressive	Compliance
6150	Prohibited actions	Must not or allow others to: Restrict a child's breathing	Compliance
6150	Prohibited actions	Deprive a child of: * Sleep, food, clothing, shelter, or physical activity * Needed first aid or * Required or emergency medical or dental care	Compliance
6150	Prohibited actions	Interfere with a child's ability to take care of his or her own hygiene and toileting needs	Compliance
6150	Prohibited actions	Withhold hygiene care, toileting care or diaper changing to any child unable to provide such care for him or herself	Compliance

6200	Physical restraint-prohibited uses or methods	Must not use physical or mechanical restraints as a form of punishment or discipline	Compliance
6275	Abuse and neglect " protection and training	The licensee and staff must protect the children, report suspected or actual abuse or neglect and train staff on prevention and mandatory reporting requirements of child abuse and neglect as defined in RCW 26.44.020; and RCW 26.44.030	Discussed

11. Program			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
50	Special needs accommodations	Submit a written plan, signed by the parent/guardian that describes how the child's needs will be met	Discussed
50	Special needs accommodations	Submit supporting documentation of the child's special needs	Discussed
50	Special needs accommodations	Written plan and documentation must be kept in the child's file and copy sent to the department	Discussed
6400	Off-site activities-parent/guardian permission	Have written permission from the parent/guardian prior to the child engaging in off-site activities	Compliance
6425	Off-site activity supervision	Must at all times provide supervision, and be able to promptly assist or redirect the children's activities	Discussed
6450	Off-site activity-emergency information and supplies	Must have emergency consent form for each child	Compliance
6450	Off-site activity-emergency information and supplies	Must have emergency supplies	Compliance
6475	Transportation	Follow RCW 46.61.687 and other applicable laws	Compliance
6475	Transportation	Have current copy of each child's enrollment form	Compliance
6475	Transportation	Maintain the vehicle in safe operating condition	Compliance
6475	Transportation	Have a valid driver's license	Compliance
6475	Transportation	Have a current insurance policy that covers the driver, the vehicle, and all occupants	Compliance
6475	Transportation	Take attendance each time children are getting in or getting out of the vehicle	Compliance

6475	Transportation	Never leave children unattended in the vehicle	Compliance
6475	Transportation	Maintain required staff-to-child ratio and capacity	Compliance
6525	Transporting children-limited periods	Must not transport children for periods of more than two hours per day on a regular and ongoing basis	Discussed
6525	Art materials	All prepackaged art materials used in the child care must be labeled "nontoxic"? and as conforming to or meeting "ASTM D- 4236." This does not apply to food items used as art materials, bulk paper, or items from the natural environment	Compliance
6525	Art materials	Infants, toddlers and preschool age children must be closely supervised when using art materials	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Social, emotional and self-development	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Positive self-concepts	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Language and literacy	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Physical development, including daily opportunities to develop the child's small and large muscles	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Spatial concepts (for example: size, position)	Compliance
6575	Daily Activities to promote child growth and development	Must provide daily activities that support each child's developmental stage including: Numeracy (counting and numbers)	Compliance
6575	Toys and play materials	Must provide toys, objects, and other play materials that are washable, clean, nonpoisonous or free of	Compliance

		toxins	
6575	Toys and play materials	For infants, toddlers, or children at those developmental levels, large enough to avoid swallowing or choking	Compliance
6575	Screen time	Screen time must be educational, have child-appropriate content and be developmentally and age appropriate	Compliance
6675	Screen time - limitations	Must limit screen time for any child to less than 2 hours per day during operating hours	Discussed
6675	Screen time - limitations	Must not require children to participate in screen time	Discussed
6675	Screen time - limitations	Must provide alternative activities to screen time	Discussed
6675	Screen time - limitations	Must place children at least 3 feet from a television screen	Discussed
6700	Limiting screen time for children under two	Must minimize exposure to screen time for any child under the age of 2	Discussed
6700	Limiting screen time for children under two	Provide alternative activities for the child	Discussed
6700	Limiting screen time for children under two	Move the child away from direct view of the screen	Discussed
6700	Limiting screen time for children under two	Position the child so the child is not able to view the screen	Discussed
6775	Diversity	Provide an environment that reflects each child's daily life, family culture and language, and the diversity in society	Compliance
6775	Diversity	Describe or demonstrate to the licensor or have a written plan: How parent/guardian will be informed that the child care reflects their child's daily life and family's culture or language	Compliance
6775	Diversity	Describe or demonstrate to the licensor or have a written plan: On how the child care environment reflects the diversity in society	Compliance
6800	Rest periods	Must offer a daily supervised rest period for children	Compliance
6800	Rest periods	Must not force a child to sleep	Compliance
6800	Rest periods	Provide quiet activities for the children who do not require rest. These activities must be offered with a minimum of disruption to sleeping children	Compliance
6800	Rest periods	Communicate with the parent/guardian about the	Compliance



		child's sleep needs and patterns	
6800	Rest periods	Allow infants and toddlers to follow individual sleep patterns	Compliance
6850	Overnight care	Must be approved by the department to provide overnight care	Not Applicable
6850	Overnight care	The licensee or primary staff person must be awake until all children in care are asleep	Not Applicable
6850	Overnight care	The licensee or a primary staff person must be on the same level of the home as the children in care	Not Applicable
6850	Overnight care	The licensee or primary staff person must maintain required staff-to-child ratios	Not Applicable
6850	Overnight care	The daily schedule under WAC 170-296A-6550 must include evening or overnight care	Not Applicable

<b>12. Infant Care</b>			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
7000	Wheeled baby walkers prohibited	Must not use or allow the use of wheeled baby walkers	Compliance
7025	Infant tummy time positioning	Must allow each infant supervised tummy time at least 3 times daily	Discussed
7075	Infant sleeping or napping equipment	Provide and use a single level crib, toddler bed, playpen or other sleeping equipment for each infant or toddler in care that is safe and not subject to tipping	Not Applicable
7075	Infant sleeping or napping equipment	Provide sleeping or napping equipment with clean, firm, and snug-fitting mattresses that do not have tears or holes or is repaired with tape; designed for the particular equipment	Not Applicable
7075	Infant sleeping or napping equipment	Provide mattresses covered with waterproof material that is easily cleaned and sanitized	Not Applicable
7075	Infant sleeping or napping equipment	Provide the appropriate fitted sheet for sleeping equipment	Not Applicable
7075	Infant sleeping or napping equipment	Arrange sleeping equipment to allow staff access to children	Not Applicable
7075	Infant sleeping or napping equipment	Remove sleeping children from car seats, swings or similar equipment	Not Applicable
7075	Infant sleeping or	Consult with a child's	Not Applicable

	napping equipment	parent/guardian before the child is transitioned from infant sleeping equipment to other approved sleeping equipment	
7075	Infant sleeping or napping equipment	Children who are able to climb out of their sleeping equipment must be transitioned to an alternate sleeping surface	Not Applicable
7085	Cribs	Effective December 28, 2012, each crib in use in licensed child care must meet U.S. Consumer Product Safety Commission (CPSC) requirements for full size cribs as defined in 16 Code of Federal Regulations (CFR) 1219, or non-full size cribs as defined in 16 CFR 1220	Not Applicable
7085	Cribs	A crib meets the requirements of this section if the crib is labeled by the manufacturer as made on or after June 28, 2011	Not Applicable
7085	Cribs	A crib labeled as made from July 1, 2010 through June 27, 2011 may meet the requirements of this section if the licensee has obtained a certificate of compliance from the crib manufacturer or importer, or the licensee has other documentation from the manufacturer that the crib is certified as meeting the CPSC regulations	Not Applicable
7085	Cribs	Any crib that does not meet the requirements of subsection (2) or (3) of this section must be removed from the child care facility no later than December 28, 2012	Not Applicable
7085	Cribs	The licensee must keep in the licensed space a log documenting that each crib in use meets the requirements of this section	Not Applicable
7100	Infant safe sleep practices	Place an infant to sleep on his or her back. If the infant has turned over while sleeping, the infant does not need to be returned to his or her back	Discussed
7100	Infant safe sleep practices	Place an infant in sleeping equipment that is consistent with WAC 170-296A-7075 and 170-296A-7085	Discussed

7100	Infant safe sleep practices	Not allow blankets, stuffed toys, pillows, crib bumpers and similar items in the infant sleeping equipment, or allow a blanket to cover or drape over the sleeping equipment	Discussed
7100	Infant safe sleep practices	Not cover an infant's head and face during sleep	Discussed
7100	Infant safe sleep practices	Take steps so infants do not get too warm during sleep with the infant's arms free	Discussed
7100	Infant safe sleep practices	Do not place infants in another sleeping position other than on their backs, or use a sleep-positioning device unless required by a written directive or medical order from the infant's health care provider. This directive or medical order must be in the infant's file	Discussed
7125	Infant bottles	Use glass bottles or use plastic bottles labeled with "1," "2," "4," or "5" on the bottle. A plastic bottle must not contain the chemical bisphenol-A (BPA) or phthalates	Discussed
7125	Infant bottles	If heating a bottle, heat the bottle in warm water that is not more than one hundred twenty degrees Fahrenheit	Discussed
7125	Infant bottles	Do not use a microwave oven to warm the contents of a bottle	Discussed
7125	Infant bottles	Clean bottles and nipples before each use, only with warm soapy water and a bottlebrush or in a dishwasher	Discussed
7125	Infant bottles	Keep bottle nipples covered if bottles are prepared ahead and label the bottle with the date it was prepared	Discussed
7125	Infant bottles	Do not allow infants to share bottles or infant cups	Discussed
7125	Infant bottles	Have a method to identify the individual child's bottle or cup	Discussed
7125	Infant bottles	Keep the contents of a child's bottle inaccessible to other children	Discussed
7125	Infant bottles	Throw away milk, breast milk or formula if it has been sitting at room temperature for more than 1 hour	Discussed
7150	Breast milk	Used on the day received, refrigerate and label the	Discussed

		breast milk container	
7150	Breast milk	If breast milk is to be frozen, label the container with the child's name and date the milk was received	Discussed
7150	Breast milk	Store frozen breast milk at ten degrees Fahrenheit or less	Discussed
7150	Breast milk	Keep frozen breast milk not more than two weeks	Discussed
7150	Breast milk	Use frozen breast milk within 24 hours after thawing	Discussed
7150	Breast milk	Thaw breast milk in the refrigerator, under warm running water, or in a container with warm water that is not more than 120 degrees Fahrenheit	Discussed
7150	Breast milk	Never thaw or heat breast milk in a microwave oven or on the stove	Discussed
7175	Bottle feeding infants	Test the bottle contents before feeding to avoid scalding or burning the infant's mouth	Discussed
7175	Bottle feeding infants	Hold infants when the infant is unable to hold his or her bottle	Discussed
7175	Bottle feeding infants	Do not prop bottles when feeding an infant	Discussed
7175	Bottle feeding infants	Do not give a bottle or cup to an infant who is lying down	Discussed
7175	Bottle feeding infants	Feed infants on demand or based on the parent/guardian's recommended feeding schedule	Discussed
7175	Bottle feeding infants	Stop feeding the infant when he or she shows signs of fullness	Discussed
7175	Bottle feeding infants	Do not add medication, cereal, supplements, or sweeteners to the contents of the bottle unless prescribed by a health care provider	Discussed
7175	Bottle feeding infants	When an infant can hold his or her own bottle, the licensee or staff: May hold the infant or place the infant in a semi- reclining or upright position during bottle feeding;	Discussed
7175	Bottle feeding infants	When an infant can hold his or her own bottle, the licensee or staff: Must be in the same room within visual range of the infant during feeding	Discussed
7175	Bottle feeding	Take the bottle from the infant	Discussed

	infants	when finished feeding	
7200	Feeding solid food to infants	Consult with and have approval from an infant's parent/guardian before introducing solid food to an infant	Discussed
7200	Feeding solid food to infants	Hold or sit the infant in a semi-reclining or upright position	Discussed
7200	Feeding solid food to infants	Do not allow infants to share the same dish or utensil	Discussed
7200	Feeding solid food to infants	Stir and test for safe temperature after heating food and before serving	Discussed
7200	Feeding solid food to infants	Throw away any uneaten food from the serving container	Discussed
7200	Feeding solid food to infants	Serve solid food by utensil or let children feed themselves	Discussed
7200	Feeding solid food to infants	Feed the infant when hungry unless the parent/guardian gives written instructions for an alternative feeding schedule, and stop feeding when the infant shows signs of fullness	Discussed
7225	High chairs	Must have a base that is wider than the seat, a washable surface, a safety device, and free of cracks and tears	Not Applicable
7225	High chairs	When a child is seated in a high chair, the chair's safety device must be used to secure the child	Not Applicable
7225	High chairs	Clean and sanitize high chairs after each use	Not Applicable
7250	Diapering and toileting	Diaper changing area must be separate from food prep area	Compliance
7250	Diapering and toileting	Have a sink close to the diaper changing area with hot and cold running water. The sink must not be used for food preparation and clean up	Compliance
7250	Diapering and toileting	Have a sturdy surface or mat that is not torn or repaired with tape, is easily cleanable, waterproof and large enough to prevent the area underneath from being contaminated with bodily fluids	Compliance
7250	Diapering and toileting	The diaper changing area must be cleaned and disinfected between each use	Compliance
7250	Diapering and toileting	A nonabsorbent, disposable covering that is discarded	Compliance

		after each use may be used on the diaper changing mat	
7250	Diapering and toileting	Must be free of all other items not used in diapering	Compliance
7275	Diaper disposal	A container specifically for diaper and diapering supply disposal that is not used for other household trash	Compliance
7275	Diaper disposal	The diaper disposal container must have a tight cover, be lined with a disposable plastic trash bag and be within arm's reach of the diaper changing area	Compliance
7275	Diaper disposal	If disposable diapers are used, the diaper disposal container must be emptied to the outside garbage can or container daily	Compliance
7275	Diaper disposal	Cloth diapers must not be rinsed and must be kept in the diaper disposal container until picked up by the diaper service or placed in a securely closed plastic bag and sent home with the child daily	Compliance
7275	Diaper disposal	If soiled diapers are sent home they must be kept in a separate closed container used only for diapers and not placed with the child's other belongings	Compliance
7300	Diaper changing	Check diapers at least every two hours	Compliance
7300	Diaper changing	Change the diaper when necessary or whenever the child indicates discomfort	Compliance
7300	Diaper changing	Attend to the child at all times when diapering a child	Compliance
7300	Diaper changing	Use disposable diapers or cloth diapers supplied by child's family or commercial diaper service	Compliance
7300	Diaper changing	When cloth diapers are used a waterproof, washable barrier must be used between the diaper and the child's clothes	Compliance
7300	Diaper changing	The licensee or staff must wash their hands before and after diapering and wash the child's hands immediately after diapering the child. Baby wipes may be used to wash the child's hands	Compliance
7375	Potty chairs or modified toilet	Empty into the toilet, clean and disinfect the potty chair	Compliance

	seats		
7375	Potty chairs or modified toilet seats	The floor must be resistant to moisture	Compliance
7375	Potty chairs or modified toilet seats	Modified toilet seats must be cleaned and disinfected daily or more often when soiled	Compliance
7375	Potty chairs or modified toilet seats	Sink or basin must be cleaned and disinfected when used to clean a potty chair or modified toilet seat	Compliance

13. Food Service and Nutrition			
Codes: C = Compliance D = Discussed N = Non Compliance NA = Not Applicable E = Exception Granted			
Section	Requirement		Code
7500	Food must meet USDA guidelines	Meals and snack foods served according to the current edition of the U.S. Department of Agriculture (USDA) - child and adult care food program (CACFP) charts	Compliance
7525	Parent or guardian-provided food	Written food plan is completed and signed by the parent/guardian and the licensee	Compliance
7550	Home canned foods	Must not serve home canned foods	Compliance
7575	Drinking water	Must supply safe drinking water for the children	Compliance
7600	Serving milk	Breast milk or formula to children -birth to 12 months old Parent/guardian may request child older than 12 months continue to be served breast milk or formula	Compliance
7600	Serving milk	Whole pasteurized milk to children from 12 months through 24 months old	Compliance
7600	Serving milk	Pasteurized milk or pasteurized milk product to children over 24 months old	Compliance
7625	Meal and snack schedule	Offered at intervals of at least 2 hours apart and no more than 3 hours unless the child is asleep	Discussed
7625	Meal and snack schedule	Children arriving from school must be offered a snack	Discussed
7650	Serving foods	Serve each child individually or family style in serving containers that allows each child the opportunity to serve themselves	Compliance
7650	Serving foods	Stir and test for safe temperature any heated food before serving	Compliance
7650	Serving foods	Closely supervise all children when eating	Compliance



7650	Serving foods	Do not force or shame a child to eat or try any food	Compliance
7650	Serving foods	Do not punish a child for refusing to try or eat foods	Compliance
7650	Serving foods	Serve meals in a safe and sanitary manner	Compliance
7650	Serving foods	Be respectful of each child's cultural food practices	Compliance
7650	Serving foods	Sit with children during meals when possible	Compliance
7675	Food handler permits	New license applicants must obtain a current state food handler permit prior to being licensed	Compliance
7675	Food handler permits	When the licensee is not present one staff person with a current state food handler permit must be present whenever food is prepared or served to children in care	Compliance
7675	Food handler permits	Licensee or staff person with a current state food handler permit must prepare or supervise preparation of all food served to children in care	Compliance
7675	Food handler permits	Must keep a copy of each individual's food handler permit on file	Compliance
7700	Washing dishes	Automatic dishwasher, using the sanitizing cycle if available	Compliance
7700	Washing dishes	Hand washing method by emersion in hot soapy water, rinse, sanitize and air dry	Compliance
7725	Food containers and utensils	Only containers labeled by the manufacturer as "for microwave use," "microwave safe," or similar labeling may be used in the microwave	Compliance
7725	Food containers and utensils	May use disposable serving containers, dishes and utensils that are sturdy, used only once and thrown away after use	Compliance
7725	Food containers and utensils	Keep sharp utensils and other utensils that may cause serious injury or a choking hazard inaccessible to children when the utensils are not in use	Compliance
7725	Food containers and utensils	Do not serve food to infants or toddlers using polystyrene foam (commonly known as Styrofoam) cups, bowls and plates	Compliance
7750	Food preparation	Food preparation and eating	Compliance

	area	surfaces are free of cracks and crevices; and clean and sanitize before and after use	
7750	Food preparation area	Floor area made of a moisture resistant material	Compliance
7750	Food preparation area	Do not allow pets in the food preparation area while food is being prepared or served	Compliance
7750	Food preparation area	May use the kitchen for child care activities when there is continual supervision of the children	Compliance

#### 14. Summary, Comments and Recommendations:

Provider gave licensor a copy of her summer schedule.  
 This licensor observed snack time meeting USDA guidelines.  
 Provider was in capacity and ratio.  
 Compliance agreement issued for expired fire extinguisher.  
 Compliance agreement issued for missing documentation for fire drills.  
 Compliance agreements issued for missing immunization form.  
 Compliance agreement issued for missing authorizations for sunscreen.  
 TA given for one missing signature in child file.  
 Licensor reminded provider to renew safe sleep before July.  
 Licensor emailed provider a copy medication authorization and off site occasional field trip form.

#### 15. Signatures

Compliance Agreement: Yes	Date:
Licensee Signature: Carmen Winkle	Date: June 8, 2018
Licensor / Health Specialist Signature: Melinda Taylor	Date: June 8, 2018